

Payment details
Online only distance learning
SEG level 4 award, certificate and diploma in arboriculture STAGED

Course fees - online only distance learning options

Also see '[general conditions](#)' and '[payment conditions](#)' below

Course fees

Option 1 – online only

Stage 1

SEG level 4 award (*principles of tree management* unit) * £910.00
(fees payable by April 17th 2023)

+

Stage 2

Top up to the SEG level 4 certificate from the award
An additional 4 units on top of the award (based on the
optional unit being *tree related damage to built structures*) * £1440.00
(fees payable by June 1st 2023)

+

Stage 3

Top up to the SEG level 4 diploma from the certificate
An additional 3 units on top of the certificate * £1300.00
(fees payable by December 1st 2023)

Total * **£3,650.00 NO VAT PAYABLE**

* Fees include SEG Awards registration fees. The staged route commits you to the full diploma and will be invoiced accordingly. You can also do the SEG level 4 award or certificate as standalone qualifications, however, spaces are limited and priority is given to those committing to the full diploma. Course fees include the marking of 2 submissions per assignment. Further submissions or late submissions incur further fees. See '[general conditions](#)' below.

Course fees

Option 2 – online only

One-off, full fees payment for SEG level 4 award or certificate in arboriculture (not the full diploma):

Award

Principles of tree management unit * £910.00

OR

Certificate

Tree related damage to built structures as elected unit, 5 units in total * £2,500.00

* Fees include SEG Awards registration fees. You can do the SEG level 4 award or certificate as standalone qualifications, however, spaces are limited and priority is given to those committing to the full diploma. Course fees include the marking of 2 submissions per assignment. Further submissions or late submissions incur further fees. See '[general conditions](#)' below. Award, certificate and diploma qualification certificates are likely not released by SEG Awards until the autumn / winter of 2024 / 2025.

Course extensions

Existing students (for the 2023-2024 academic year)

Course extensions beyond your initial enrolment period are at the company's discretion (by application only) and at this stage are not being offered. If the opportunity arises to extend your end dates, specific deadlines will be given.

Extension fees

To extend your enrolment:

Extend end dates	£50 (to next course end date)
Monthly Moodle access	£260 per calendar month (invoiced monthly in advance) includes 2 submissions per assignment and unlimited multiple-choice tests during enrolment period. Additional submissions and late submissions incur additional fees (see ' general conditions ').
SEG fees	You must have existing enrolment / SEG registration, otherwise additional SEG fees apply (price provided on application and subject to change).

Top up qualifications

For students not currently enrolled with The Training Tree (their end date has passed) and are no longer registered with SEG Awards.

Ex-The Training Tree students

Course re-enrolments are at the company's discretion (by application only). All work must be completed in accordance with the current assessment planner (early submissions accepted).

SEG fees

Price on application. See page 1 for an idea. + 1-3 below.

Course fees

1. Qualification top ups Straight award to certificate and certificate to diploma, see 'Course Fees' on Page 1 for costs.

2. Partial units
 - Monthly Moodle access £260 per calendar month (invoiced monthly in advance) includes 2 submissions per assignment and unlimited multiple-choice tests during enrolment period. Additional submissions and late submissions incur additional fees (see '[general conditions](#)').

3. Full units
 - Unit charges These are payable in accordance with the table below. They can be paid for in one lump sum or spread over the year (payment required before access)

Top up units	Credit value	Cost*
Principles of tree management	9	500.00
Pest, disease and disorder identification	5	359.00
Tree biomechanics and maintenance	7	474.00
Tree development and protection	5	330.00
Woody vegetation formation and physiology	6	600.00
Selection, planting and design with hardy nursery stock for amenity and landscape purposes	8	747.00
Principles of woodland establishment & management	5	480.00
Tree related damage to built structures	4	260.00
Total diploma course fees		3750.00

Top up qualifications

New students top up qualifications / course transfers

This applies to students that have already started their qualification with another training provider and are transferring to The Training Tree (TTT). Please note that before enrolment can be completed, you must arrange for your training provider to confirm in writing to SEG and TTT that you are transferring to our learning centre.

The Training Tree enrolment fee	£150.00 (payable on enrolment)
SEG Awards administration fee	£10.00 (payable on enrolment, subject to change)
SEG Awards registration fees	See 1 st page. SEG may refund part of these fees on request, student to arrange any refunds directly with SEG.
Marking	Price on application.
Course fees	Price on application.
Internal moderation fees	£35.00 per chosen assignment (invoiced monthly). Number of assignments determined at date of enrolment. Maximum of 8 assignments.
Verification of any assignment marked via another provider	£50.00 per assignment

General conditions

Additional course fee conditions and potential fees:

- Students in initial enrolment period – course fees include marking of up to 2 submissions per assignment. Additional submissions incur a remarking fee of £50.00 during your initial enrolment period (includes 2 submissions per assignment). Late submissions incur the same fee and may be in addition to. Marking fees are due within 1 week of invoice and marking will occur after payment of late fee invoices. Failure to pay within timescales can result in final qualification deadlines being missed.
- Prices are valid for your initial enrolment period (confirmed on enrolment, maximum 1.5-year enrolment period).
- Extensions beyond that incur both The Training Tree and SEG Awards charges (confirmed upon extension application). Fees beyond your current enrolment period are subject to change.
- Extensions and re-enrolments are granted on an individual basis at the company's discretion.
- The company reserves the right to change or cancel courses. Where courses are cancelled, refunds may be issued in accordance with our refund policy. The balance of the fees based on the staged payments option will be refunded, less the SEG fees which are non-refundable.
- For staged diploma enrolments, the company can exercise the right to terminate enrolment on completion of the award or certificate stage.
- All SEG Awards fees are subject to change at any time.

Payment conditions

- Access to subsequent stages on the online platform is provided upon payment of agreed fees.
- All payments within your payment plan are due when stated in your enrolment letter. If you are unable to make these payments, then please contact your course tutor immediately to discuss alternative arrangements.

Options for payment:

Bank transfer, details as follows:

From a **UK** account:

Bank: Triodos Bank
Sort code: 16-58-10
Account No: 20907508

Please reference the learner's name or invoice number

From an **overseas** account:

Beneficiary account name: Triodos Bank

Beneficiary address: Triodos Bank
Deanery Road
Bristol, BS1 5AS

Bank Name: National Westminster Bank Plc

Bank Address: 250 Bishopsgate
London, EC2M 4AA

Sort Code: 60-00-04

BIC: NWBKGB2L

IBAN: GB98NWBK60000410018573

Reference: 20907508 The Training Tree

Enrolment

1) Prior to your official enrolment (first day of the course) you must have either:

- Paid the full course fee and SEG registration fee

OR

- Paid the first invoice in accordance with your payment plan.

Your position on the course is not secure until one of these actions has been undertaken.

In the event you fail to complete your course, full payment is still required.

Sponsored students (someone other than yourself is paying for the course):

- If your employer or another person is paying fees on your behalf, it is your responsibility to ensure we receive signed, written evidence to support this. Without written confirmation from your employer, fees will remain your responsibility.
- Written confirmation may be made by providing a letter or purchase order from your employer, or by having your employer complete our Authorisation to Invoice form.
- Your employer will be sent an invoice on receipt of the above.
- In the event you fail to complete your course, full payment is still required.
- In the event your employer fails to pay your staged fees, full payment becomes the learner's responsibility.